SAN BERNARDINO COUNTY PROBATION DEPARTMENT JUVENILE JUSTICE COORDINATING COUNCIL Probation Administration, 175 West Fifth St., 4th Floor, Room 401 October 25, 2022 Minutes

CHAIR: Tracy Reece (909) 387-5693

COORDINATOR: Kathleen Huaman, DDII (909) 387-7425

PRESENT: Kathleen Huaman, Don English, Claudia Walker, Amber Carpenter, Julie Peterson, Chris Deveau, Cynthia Wallace-Guerrero, Scott Nichols, Daniel Edber, Chris Catren, Tom Shiley, Michael Fermin, Robert Brown, Cynthia Roth-Fetter, Michele Morales

Absent: Shannon Dicus, Rebecca Irwin, Marisa Miley, Jennifer Cannady, Robert O'Brine, Jeany Zepeda, Myrlene Pierre, Tracy Reece, Jennifer Roth Kimberly Epps, Ann Marie Pierce, Melanie Carrion, Lynn Poncin, Scott Wyatt, Henry Rosas, Thomas Kamara, Kathy Gonzalez, Robert Saldana

Agenda Items	DISCUSSION	ACTION
I. Welcome & Introductions	Meeting was called to order at 2:03pm.	K. Huaman
II. School Probation Officer Program Presentation	School POs Ullibari, Castillo, Green, Rodriguez and Elhajjmoussa presented a Power Point presentation, each sharing their school duties, success stories and programs/classes that they offer and or teach to youth and parents.	SPO Nuccio
III. Review & Approve Minutes – 7/26/22 Meeting	It has been moved and seconded that the 7/26/22 meeting minutes are approved.	1 st Motion - Cynthia Wallace-Guerrero 2 nd Motion - Don English
IV. Discussion: Waiver of School PO Program Fee for FY 23/24	Discussion today is for next year's budget. Chief Reece and Assistant Chief Barry are in favor of waiving FY 23/24 fees. Approximately \$900,000.00 in fees will be waived. Chief Brown chose to waive fees during the pandemic years.	K. Huaman
	Reviewed with the committee what School Districts currently have School PO's and where School Probation Officer vacancies exist.	K. Huaman
	If schools can't afford the fees, it would be a shame to have to pull POs out of schools, it is best to keep Probation Officers at the schools. Remote area schools would also benefit from having officers.	J. Peterson
	It has been moved and seconded to waive the School PO program fee for FY23/24	1 st Motion – Chris Catren 2 nd Motion – Julie Peterson

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V. Discussion: Adding 3 newly requested School PO positions for FY 23/24			
	We are not able to fulfill these requests. Per the Chief and Assistant Chief, we are not adding any school PO positions for FY 23/24 due to our current 6 vacancies in the School Probation Officer Program and many other vacancies throughout the Department. Probation Officers do work/share multiple schools.		
	Can trained volunteers staff units, short of signing reports? We can look into it.	C. Wallace-Guerrero K. Huaman	
VI. New Proposals	New proposal submitted by Ms. Cannady reference funding for Social Service Practitioners/Lawyers traveling to see kids in placement that are more than 4 hours away from SB, to cover lodging, flights, food, mileage, etc. Table this item to our next meeting in January.		
VII. Financial Report	We are on track with our budget, however, we need to fill vacant positions.	S. Nichols	
VIII. Probation Updates	We have 12 new Innovative Strategies proposals being vetted by Mr. Shiley and his group for innovative prevention services for youth; decisions will be made soon. The Expenditures and Data Report was sent to BSCC on 09/28/22 with a due date of 10/01/22. Committee was thanked for their cooperation in getting their reports in. Once all is approved, we will put into a booklet form and distribute to the committee.	K. Huaman	
IX.Public Defender LET Updates	3 LET attorneys are busy working on School Attendance Review Boards (SARB) and not able to be here today. Julie reported out that schools are resuming SARB and no longer offering zoom classes. Post virtual issues are attendance, anxiety and connecting with peers and teachers. She also shared success stories.	J. Peterson	
X. DA LET Updates	No updates.	D. Edber	

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XI. Roundtable	Additional funding has been received for LET positions, but we have not yet filled our 4 vacancies; we hope to fill some of the vacancies in December.	J. Peterson/R. Brown	
	Appreciation was expressed for the Probation Officer presentation at the top of the meeting. All agreed that the information shared was very helpful in having a broader scope of the School Probation Officer's successes with youth on campuses.	Walker/Carpenter/Catren	
XII. Public Comments	There were no public comments.		
Next Meeting	Meeting Adjourned at 2:48 pm. Next meeting is scheduled for January 31 th , 2023 at 1:30pm.	K. Huaman	